



Embedding Video in PowerPoint

Before embedding video in PowerPoint, download the video segments and save them to a desired folder.

To embed *unitedstreaming* video in PowerPoint, follow these steps:

1. Be sure to download your video segment(s) to a designated folder.
2. In the same folder, save the new document that will have the embedded video(s).
3. To insert a video segment, go to Insert, then Movies and Sounds.
4. Click Movie from File.
5. Navigate and select the video.
6. Click OK.
7. Decide whether you wish to have the video play automatically or not.
8. To resize you video:
 - a. Click once on the video.
 - b. Position the cursor over one of the four corner handles of the image. Press the "Shift" key while holding down the mouse button, and drag to resize the image as needed.
9. To test your, go to Slide Show and View Show. When you position the cursor over any part of the video image on the slide, the cursor will change from an arrow to a pointing finger. If you chose the option to start the video manually, left-click to start the play.
10. Be sure to save your project in the same folder as your video file(s).